



NATURE CONNECT
Changing lives through nature

VACANCY: Learning and Communication Designer

Deadline: Friday, 28 October 2022

Job Purpose:

Nature Connect, a multi-faceted and dynamic environmental organisation, is looking for a driven, positive, and service-orientated individual to work collaboratively within a team of young and self-motivated professionals. The successful candidate will be required to design, develop and manage effective education resources for the Sustainable Schools Programme. They will need to ensure the Sustainable Schools online platform remains relevant and appealing to the target audience while ensuring the online platform runs efficiently.

Job Information:

Location: Based at our head office at Westlake business park and Zeekoevlei, Cape Town and remotely when required.

Industry: Environmental Education and Conservation

Position Type: Full-time position, Contract

Qualification: A 3-year tertiary Environmental/Conservation equivalent qualification, with either a PGCE or teaching experience; OR a 4-year teacher qualification with a keen interest and experience in content management systems (e.g. Wordpress). A minimum of 2 years' work experience is imperative.

Key Responsibilities

The key functions of this role include the following:

- Design and develop lessons, activities, content and resource material for the Sustainable School Programme activities, especially the online platform.
- Where necessary, edit and re-design existing lessons, activities, content and resources material for all Sustainable School Programme activities including the online platform.
- Liaise with designers to create new and/or edit existing framework images for the Sustainable Schools Programme as and when required.
- Collaborate with Coordinators, Educators and external consultants to develop and design assignments, assessments, rubrics and other teaching tools to complement activities and lessons.
- Ensure the content is in line with a school/clients objective, Sustainable Schools' focus areas and the United Nations Sustainable Development Goals.
- Ensure that content incorporates Project-Based Learning and 21st Century Skills as far as possible and ensure content is engaging and enhances retention and transfer of Knowledge.
- Collaborate with the Sustainable Schools Programme Manger to edit web pages so to ensure they are visually appealing, functional and up to date.
- Monitor and manage the online learning communities and corresponding discussion forums.
- Analyse, update and refine existing online content. Ensure the graphics, imagery and content on the online platform remain relevant and institute the necessary steps to adapt when required.





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Job Requirements:

- Valid Code EB (08) Driver's License, with minimum 2 years' driving experience.
- Working knowledge of the South African CAPS Curriculum.
- Excellent computer skills including Microsoft Office Suite (Word, Excel, PowerPoint, and Outlook), Adobe Cloud and social media platforms.
- Experience and basic understanding of Content Management Systems (E.g. Wordpress).
- Professional writing skills for reports and communications.
- Ability to build strong professional relationships with diverse groups of stakeholders.
- Project management experience with an exceptional ability to organise and prioritise tasks.
- Ability to speak additional languages such as Xhosa and/or Afrikaans would be an added benefit.

Application Details:

Submit: A cover letter and CV
Contact Name: Melissa Zackon
Email: vacancies@natureconnect.earth
Closing Date: 21 October 2022

Persons who do not meet the job requirements will not be considered. Only shortlisted candidates will be contacted. Nature Connect reserves the right not to fill this position.

